

Recommended Steps for Implementing the Daily Report Card

Recommended Step	How to Say/Do it
1. At the start of the music lesson, remind the child of his/her target behaviors and goals.	“Remember, if you can stay in your seat today with 3 or reminders, you can meet your goal. You did well last week, so let’s have another great lesson!”
2. At the start of the music lesson, ask the child what he/she earned the night before (if rewards were earned) or ask the child what reward he/she might be working towards that day.	“I remember you earned 2 smiley faces last time and earned a treat from the grab bag... That’s great! What are you working toward today?”
3. At the start of an activity that may be particularly relevant to a child’s DRC target, remind the child of the target.	“Remember, if use the theory game materials with respect, you’ll be on target to earn a smiley face”
4. When the child exhibits a negative target behavior, the teacher should give feedback by labeling the behavior that the child exhibited AND connecting it to the DRC.	“You just threw your music book on the floor, and that is not treating materials with respect. That’s one mark on your DRC”
5. When the child exhibits a negative target behavior, track the behavior as it occurs.	Track the behavior on the DRC, on a post-it note, or somewhere around the lesson area.
6. When the child exhibits a negative target behavior and is getting close to earning a ‘no’, provide specific feedback	“You just got out of your seat without permission. If you do that one more time, you’ll earn a frowny face today. Try to work really hard to keep your smiley face”
7. Praise the child when he/she exhibits a positive behavior that is incompatible with negative target behaviors on the DRC.	“Great job staying on task for that entire song! I can tell you really want to earn your reward today”
8. At the end of the day, give the child the DRC and briefly review his/her success.	“You earned two out of three smiley faces today. Good job coming to class with all of your books and staying in your seat. Next time, let’s work really hard on treating materials with respect so you can earn all three smiley faces. What reward would you like to select for your 2 smiley faces?”

